

APPLICATION FOR A FISH FARM LICENCE

Before your application can be assessed, you will need to pay an application fee.

If your application is successful, you will need to pay a fee for issue.

You can pay by cheque made out to the Inland Fisheries Service or by credit/debit card over the phone.

For current fees please see www.ifs.tas.gov.au/forms or phone 1 300 INFISH (463 474).

If you would like us to ring you to pay over the phone, please tick this box

The approval process, from receipt of payment, is 120 working days given Ministerial requirements for salmonid applications or 30 working days for freshwater aquarium fish applications.

Please email the completed form to infish@ifs.tas.gov.au or mail to Inland Fisheries Service, PO Box 575, New Norfolk, Tasmania, 7140.

1. Applicant details (please print using capitals)	
Name (of individual or incorporated body/company)	
2. Applicant contact details	
Contact name	
Postal Address	
Suburb	
State	
Postcode	
Telephone/Mobile	
Email Address	
ABN	
ACN	
3. Premises details	
Premises Address	
Suburb	
State	
Postcode	

4. Fish to be farmed

- Salmonid
- Freshwater Aquarium Fish
- Other (please provide details)

What is the proposed standing bio-mass of the fish farm?

- Less than, or equal to, 2 tonnes
- Greater than 2 but less than 100 tonnes (IFS USE ONLY: EPA Tasmania notification required (salmon.reg@epa.tas.gov.au))
- Greater than 100 tonnes (IFS USE ONLY: EPA Tasmania notification required (salmon.reg@epa.tas.gov.au))

What is the proposed annual production of the fish farm?

- Less than, or equal to, 5 tonnes (IFS USE ONLY: EPA Tasmania notification required (salmon.reg@epa.tas.gov.au))
- Greater than 5 tonnes

5. Fish farm management plan

- 5.1. If Salmonids are to be farmed, please attach a completed Fish Farm Management Plan prepared in accordance with the *Fish Farm Management Plan (FFMP) Guidelines (Salmonids)*, (available from the Inland Fisheries Service).
- 5.2. If other than salmonids, please attach a detailed description of the layout and infrastructure of the Fish Farm.

6. Other regulatory instruments

6.1. Do you have, or have you applied for a Water Licence granted under the *Water Management Act 1999*?

- No Application pending Yes (please attach a copy)

6.2. Do you have, or have you applied for, an Environment licence granted under Division 8 of the *Environmental Management and Pollution Control Act 1994*.

- No Application pending Yes (please attach a copy)

6.3. Does your fish farm require, or have you applied for, a TasWater trade waste permit?

- No Application pending Yes (please attach a copy)

6.4. Does your fish farm have, or have you applied for, development approval under local government legislation (not applicable if renewing an existing Fish Farm Licence).

- No Application pending Yes (please attach a copy) Not applicable

7. Privacy Statement

Personal information will be collected from you for the purpose of a Fish Farm Licence Application and will be used by DPIPWWE for assessing, advising upon and determining the relevant application and may be used for other purposes permitted by the *Inland Fisheries Act 1995* and subordinate legislation made by or under this Act.

You are required to provide this information by the *Inland Fisheries Act 1995* and subordinate legislation made under that Act. Failure to provide this information may result in your application not being able to be processed.

Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to contractors and agents of the Inland Fisheries Service, law enforcement agencies, courts and other organisations authorised to collect it.

Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information.

Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to DPIPWWE. You may be charged a fee for this service.

8. Applicant check list of attachment

- Fish Farm Management Plan (for salmonids farming only).
- A detailed description of the layout and infrastructure of the Fish Farm (for non-salmonid farming).
- Water Licence granted under the *Water Management Act 1999*?
- Environment licence granted under Division 8 of the *Environmental Management and Pollution Control Act 1994*.
- TasWater trade waste permit.
- Development approval under local government legislation.
- Any documents relevant to a conviction of an offence under the *Inland Fisheries Act 1995*.

9. Declaration

Have you, or in the case of an Incorporated Body/Company any of the Directors, been convicted of an offence under the *Inland Fisheries Act 1995*?

- No Yes (*please attach any relevant documents*)

I declare that all information provided in this application is true and correct.

I understand fully the legislation pertaining to the activity to which this application applies.

Signed for and on behalf of, by its duly authorized officer and who by signing warrants that they have the authority to do so

Name	
Signature	
Company Seal	
Date	

I0. Inland Fisheries Service use only – assessment of application		
All prescribed fees paid.		<input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant has no conviction(s) for an offence under the <i>Inland Fisheries Act 1995</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No
IFS Document reference for approve Fish Farm Management Plan:		
Application recommended approval		<input type="checkbox"/> Yes <input type="checkbox"/> No
Letter to advise the Director, EPA Tasmania of receipt of application (salmon.reg@epa.tas.gov.au) – if required Date, version, and document control ref of approved doc_____		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Assessing IFS employee comments		
Assessing IFS employee name		
Assessing IFS employee position		
Assessing employee signature		
Application approved (by the Director of Inland Fisheries)		<input type="checkbox"/> Yes <input type="checkbox"/> No
Director of Inland Fisheries		
Signature		
Date:		
I1. Inland Fisheries Service use only - completion of process		
Fish Farm Licence prepared		Date:
Letter to advise the Director, EPA Tasmania of receipt of application (salmon.reg@epa.tas.gov.au) – if required Date, version, and document control ref of approved doc_____		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
2 x copies of Fish Farm Licence sent to licensee Date, version, and document control ref of approved doc_____		Date
Mailing IFS employee name and position _____ Australia Post registered tracking number _____		
2 x copies of Fish Farm Licence received from licensee		Date
2 x copies of Fish Farm Licence signed by Director Date, version, and document control ref of approved doc_____		Date
1 x copy of Fish Farm Licence (signed by both parties) returned to licensee Date, version, and document control ref of approved doc_____		Date
Notification of issue 1 x copy of Fish Farm Licence to EPA (salmon.reg@epa.tas.gov.au) – if required Date, version, and document control ref of approved doc_____		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Mailing IFS employee name and position _____ Australia Post registered tracking number _____		

Document Approval/Review and Version Control		
Prepared by: Commercial Fisheries Officer	Inland Fisheries Service	Date of this issue: 14/04/2021
Status: Draft	IFS Application - Fish Farm Licence v1.0.docx	This version 2.0
Approved by:		Date of last issue: 18/01/2018
Next Review: 01/03/21	Review by: Commercial Fisheries Officer	Last version 1.0